FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00051499 **Type of Permit:** FILMING **Release Date:** 04/18/2012

Production Company	TIKI TERRORS, LLC
Insured Company Name	TIKI TERRORS, LLC
Contact Phone No. 1	856-979-8151
Contact Phone No. 2	
Fax	
Address	12844 SARAH STREET STUDIO CITY, California 91406
Production Title	SHE'S NOT MY SISTER
Type of Production	TV Webisode/Mobisode/Podcast

Producer	Gerald Webb
Director	Kel Mitchell
1st AD	TBD TBD
Production Manager	Chris Ray
FilmL.A. Coordinator	Erica Wade
Location Manager	William Webb
Primary Phone	Mobile - 856-979-8151
Secondary Phone	
Location Assistant	Noel n/a
Primary Phone	Mobile - 805-201-5498
Secondary Phone	

Fees

Notification Charge	$155.00
FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$532.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$152.00

Total Permit Fee $1,999.00

Number of Locations 2

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Summary Information — Location

Permit Number F00051499
Production Company TIKI TERRORS, LLC
Insured Company TIKI TERRORS, LLC
Production Title SHE'S NOT MY SISTER

Location Manager William Webb
Primary Phone Mobile - 856-979-8151
Secondary Phone

Location Address 13848 Almetz St, Sylmar, CA, 91342

Location Type Private Residence

Film Dates 4/19/2012 - 4/19/2012 07:00 - 19:00 1 day

Open or Closed to the Public Closed

Generic Conditions All Vehicles must be parked legally.
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
Vans	1

Personnel on Location

Type	Quantity
Cast	7
Crew	15

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots; Handheld equipment; Interior Dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 07 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES POLICE DEPARTMENT Mark Buck

Parking

Base Camp
Location Type : Filming Location
Parking Notes
Shuttling from residences/hotels

Crew Parking
Location Type : Filming Location

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Summary Information — Location

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Insured Company TIKI TERRORS, LLC
Production Title SHE'S NOT MY SISTER

Location Manager William Webb
Primary Phone Mobile - 856-979-8151
Secondary Phone

Location Address 15100 Erwin St, Van Nuys, CA, 91411

Location Type Park

Film Dates 4/20/2012 - 4/20/2012 07:00 - 19:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document delanopark.pdf

Equipment on Location

Type	Quantity
Vans	1

Personnel on Location

Type	Quantity
Cast	10
Crew	15

Filming Activities Camera on sticks; Exterior Dialogue; Exterior establishing shots; Handheld equipment; Interior and exterior dialogue; Interior Performance and Playback;

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — ReyRonald Pineda
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note (1) RAPG MONITOR REQUIRED 7AM TO 7PM

(1) RECREATION ASSITANT MONITOR FROM 7AM TO 9AM

Coordinator Note DELANO PARK %u2013 INTERIOR RECREATION CENTER: GYM/AUDITORIUM AND ONE CLASSROOM; EXTERIOR PARK

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

DELANO RECREATION CENTER/PARK

- **OK to film at Delano Park – interior and exterior of the park.**
- **OK to film inside the auditorium and gym.**
- **OK to film inside one of the classroom's of the recreation center until 01:30PM.**
- **Company has access to one classroom only – until 01:30PM.**
- **MUST adhere to instructions given by Delano Recreation Center staff.**
- **MUST have Park Film Monitor on site at all times.**
- **MUST adhere to Park Film Monitor's instructions at all times. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **If company taps into recreation center's electricity, company must pay a utility use fee of $75.00, which will be billed to them after filming has concluded at said location.**
- **OK to conduct two minute pedestrian control while cameras are rolling.**
- **MUST allow patrons to pass through access areas when cameras are NOT rolling.**
- **NOT allowed to close off access areas to the recreation center and park.**
- **DOES NOT have exclusive use of recreation center and park.**
- **MUST work around park patrons, park staff and park activities.**
- **DOES NOT have exclusive use of parking lot.**
- **NOT allowed to close off the parking lot at Delano Park – including access to and from parking lot.**
- **All vehicles MUST remain inside the parking lot. No vehicles are allowed to park next to the recreation center at any time.**
- **NOT permitted to film at playground area.**
- **MUST cart/hand carry all equipment to said location of filming choice.**
- **All damages caused by the production company at the recreation center will result in fines.**
- **NOT allowed to alter the landscape of the park – including staking into ground.**
- **Company must provide their own restroom. Does not have access to restrooms unless given permission by Delano Recreation Center staff.**

NOT A PERMIT

- **Company is responsible for all generated trash at Delano Recreation Center/Park.**
- **MUST leave recreation center and park clean once all filming activity has concluded at the park.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-51499
TIKI TERRORS, LLC – SHE'S NOT MY SISTER
(DELANO PARK – INTERIOR AND EXTERIOR OF PARK)

NOT A PERMIT